

# 2008 Training Course Registration Form



INTERNATIONAL  
ECONOMIC DEVELOPMENT  
COUNCIL

*The Power of Knowledge and Leadership*

**Course Attending: ECONOMIC DEVELOPMENT STRATEGIC PLANNING**

**Course Date: October 9-10, 2008      Location: Anchorage, Alaska      Course Fee: \$395**

**Mr** \_\_\_ **Ms** \_\_\_ **Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Are you taking this course for credit towards the IEDC Certified Economic Developer credential?

Yes \_\_\_ No \_\_\_ (For more information, go to <http://www.iedconline.org/?p=Certification>.)

Do you have any special needs? (Accommodations, dietary, alternative format) Yes \_\_\_ No \_\_\_

If Yes, \_\_\_\_\_

**To register, complete this form and mail it with your check to: Linda Ketchum, University of Alaska Center for Economic Development, 3211 Providence Drive, Anchorage, AK 99508.**

## **Registration Deadline**

After the registration deadline of September 12, registrations will only be accepted on a space available basis. Call Linda Ketchum at (907) 786-5415 or email [afldk@uaa.alaska.edu](mailto:afldk@uaa.alaska.edu) to check availability.

## **Payment Policy**

All fees must be paid prior to the beginning of the course. All unpaid balances must be paid on-site by check prior to entrance into the course. No exceptions. Payments cannot be taken by phone.

## **Cancellation & No-Show Policy**

Refunds less a \$60 cancellation fee will be issued for all cancellations received in writing to fax: (907) 786-5446 or [afldk@uaa.alaska.edu](mailto:afldk@uaa.alaska.edu) at least 10 business days prior to the course – please allow 3-4 weeks. All registrations regardless of payment status are subject to the \$60 cancellation fee. No refunds or credit transfers to a future course will be issued for cancellations received within 10 business days of the course. Telephone cancellations are not accepted. Attendee substitutions for a course may be made at any time prior to the course. Registrants who do not cancel and fail to attend a course are responsible for full payment.